

Empowering Student Success



School Planner
by **mimeo**

Introduction

Organization is the key to success in school — and in life. Goal-setting, time management, and even fun extracurricular activities all require solid organizational skills.

School planners can be the missing piece your school or district needs to improve your students' outcomes.

As leaders in your school community, children look to you to help prepare them for the next steps in their lives. Foster their success by providing planners fully customized to their educational needs and teach them valuable life skills that will benefit them long after graduation.

The Benefits of Student Planning

Did you know?

Organization and prioritization are not innate skills.

Our planners are designed to teach and reinforce these skills, to help students of all ages thrive academically and beyond. Here's how being organized and knowing how to prioritize can help students:

Reduce stress

Boost self-esteem and confidence

Develop good work habits

Involve parents in education

Foster accountability

“Our planners reflect our curriculum, our focus, and our priorities. Parents know exactly what to look at and where to look for it, whether they’re checking a planner for their third grader or eighth grader.”

Trinity Christian School, Sacramento, California

Implementing Planners and Agendas

When the whole school uses the same planners, the benefits only get better!

School pride, student comradery, and departmental organization increase when students, teachers, and administrators are aligned. School planners help to keep everyone on the same page.

Teachers Make it Possible

Teachers model behaviors that students learn to replicate. When they use the various customized pages and tools within their Mimeo School Planners, students become familiarized with the features and will be more likely to use them — and correctly.

How to Successfully Implement School Planners:



School-wide discussion: Before the school year begins, engage the staff in a discussion on how to ensure planner usage. Clear expectations and consistency for students are crucial for success!



Set goals and objectives: Establish short-term and long-term goals, such as improving study skills, goal-setting abilities, and prioritization. Ensure that all teachers model planner usage.



Teacher involvement: Teachers should require students to have their planners with them and record all assignments. They should model planner usage, be familiar with all features, and check planners regularly.



Parental involvement: Encourage parents to review assignments, initial completed work, and utilize the Parent-Teacher Comments area for communication. Emphasize the importance of recording home responsibilities and collaborating on long-term assignments.

Motivating Students to Use Their Planners

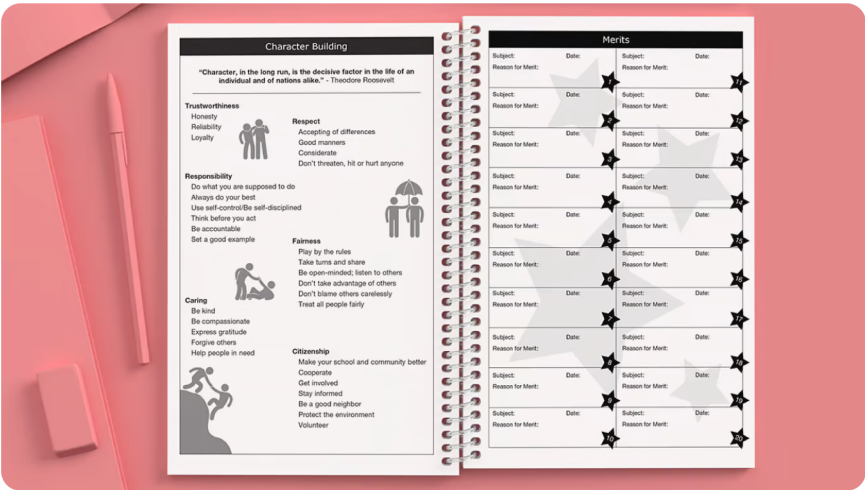
Rewards and incentives are a great way to motivate students to use their planners effectively.

- Acknowledgement and praise in the classroom for correct planner usage
- Stickers, treats, or bonus points on assignments
- Surprise rewards for spot checks and pop quizzes based on planner content
- Points earned for correct usage, to be used for end-of-year “purchases”

Planners can also streamline administrative processes that students need to follow, like issuing hall passes and important communication with students and parents.

“As my students need planners that will hold up during the year, this is the only company that adds the extra reinforcement to the covers (plastic covers on top of the printed cover) so that the planners last the whole year. This feature has proven invaluable.”

Winston Preparatory School, New York, New York



Maximizing Planner Usage

Make using a planner a good habit! By integrating planner usage into students' daily routines, they'll learn the tools they need more quickly and help them pursue success more easily.

Practical Techniques to Encourage Adoption



Resource pages

Highlight the importance of time management, goal setting, note taking, test taking, and study skills



Prompt recording

Encourage record taking on the day projects are assigned to ensure accurate planning and reduces the chance of missed deadlines



Weekly planning

Help students stay focused and prioritize their tasks by setting weekly goals on Monday and using steps to achieve them



Activities and prioritization

Planners can be fun, with brain teasers on weekly planning pages to engage students



Digital app companion

The School Planner Company offers a digital app to complement paper planners and reinforce usage



Visual Aids

Visual aids reinforce the importance of planner usage and helps student stay organized and know their expectations

Teaching Lifelong Skills Through Planners

We believe that planners are not just organizational tools, but powerful instruments for teaching lifelong skills.

With properly implemented planner usage, students acquire essential skills like:

- Time management
- Organization
- Study skills
- Prioritization
- Goal setting
- Communication

These skills have positive impacts not only on academic performance, but personal growth as well. From the beginning of their educational journey and into their careers, this seemingly small detail can set students up for long-term success.



School Planners Improve Student Outcomes

When it comes to preparing students for success in school and beyond, we make it easy for teachers and administrators to provide them with the tools they need to thrive.

By incorporating our planners into daily routines, students develop essential skills like time management, organization, prioritization, and communication.

Join us in creating a culture of planner usage that supports student growth, academic excellence, and personal development!

Contact us today

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Order a free planner sample pack today

"The School Planner Company offers great personal service and quick turnaround, and also good offerings in terms of paper, sizes, extra pages, and pricing."

New Mexico School for the Arts, Santa Fe, New Mexico

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